PRSSA Kent VP of Membership Application

**Completed applications should be e-mailed to PRSSA Kent President Zach Zdanowicz at**  **zzdanowi@kent.edu** **no later than Friday, March 18 at 11:59 p.m.**

**Vice President of Membership.** The duties of the Vice President of Membership shall include, but not be limited to: attend any leadership seminars or caucus that may reflect on the betterment of the chapter; perform all duties of the Chapter President if the president and Vice President of Professional Relations are absent or unable to perform the president’s duties; coordinate and carry out effort to recruit, enlist and retain membership (focus on face-to-face efforts while considering remote substitutions when needed, including CCI/MDJ events, class visits, informational tables, etc.; plan recruitment efforts before each semester begins to allow sufficient time for new members to pay dues; coordinate a mentor/mentee program and plan activities throughout both semesters); classroom visits (include other majors such as marketing, advertising, communication studies, fashion merchandising, etc.); find PR sequence and journalism class schedule on FlashLine and ask officers to sign up for classes when they are available to talk about PRSSA to other students and promote activities; create the communications strategies and tactics within the annual plan—to inform members of upcoming events and work with VP of Communications and the Web and Social Media Manager to promote all membership activities; coordinate social activities for general membership; serves as head chair to plans End-of-Year Celebration to recognize graduating seniors and outgoing/incoming officers; act as an information center for general membership; coordinate and disseminate information about PRSA Associate Membership to graduating PRSSA members; ensure prospective members understand the online dues process; maintain a record of chapter members, including the email and phone of each; attend Admitted Student Days in Franklin Hall to recruit incoming freshmen; participate in OSMA presentations for incoming journalism students at Kent State’s main campus; attend at least one PRSA Akron/Cleveland professional meeting each year; write at least one post for the chapter blog.

**NOTE:** This position requires at least a sophomore standing for duration of acting term and having previously completes/enrolled in Public Relations Publications

No handwritten applications. Please type your answers

Name: Date:

Phone Number: E-mail Address:

Date of Birth:

Class Standing: Freshman Sophomore Junior Senior Major: Cumulative GPA:

Are you a dues-paid PRSSA member? YES / NO **\*Note: You must be a member to run**

How long have you been an official member?

Have you read through the PRSSA Kent bylaws? YES / NO

Have you spoken with the person who currently holds the intended position? YES / NO

What skills, experience and knowledge could you contribute to PRSSA?

Why do you qualify for the position(s)?

If you’ve been involved in PRSSA activities in the past, please briefly highlight your contribution:

How much time can you devote each week to PRSSA activities during:

 /per week

**I agree to and understand that by becoming a PRSSA Kent officer I am required to attend all executive board and general meetings. I also understand that being a PRSSA Kent officer does not mean that I am able to bypass the application process to be chosen to attend the PRSSA National Conference or any other PRSSA/PRSA events.**

**X (type name here for signature)**